

## Treasurer Role Advert

Healthwatch Milton Keynes is the **independent local champion for people using Health and Social Care services in Milton Keynes**. As part of a national network of 152 local Healthwatch we are statutory body gathering evidence of lived experience and needs through public, patient, user, and carer engagement. We use our evidence-base to monitor service provision and make recommendations for service improvement and redesign, working with commissioners and providers of Health and Care services, and the voluntary sector to ensure local services meet the people's needs and reduce health inequalities.

Our mission is **to be an independent organisation, providing an effective local voice for people in Milton Keynes, influencing and shaping Health and Social Care services to meet their needs**.

As our Treasurer steps back from the Board after two years with us, we are seeking a new Treasurer to join Healthwatch Milton Keynes in 2022. Healthwatch Milton Keynes is a small organisation, in receipt of grant funding from the local authority to fulfil our statutory role and duties. **This is an opportunity to help deliver evidence-based representation for people in Milton Keynes during a period of rapid transformation of local health and care services.**

The responsibilities of the Treasurer include:

- Chairing the Finance Committee
- Keeping Trustees informed about their financial duties and responsibilities and support interpreting financial data to trustees
- Acting as the leading interface between Trustees and Chief Executive on financial matters
- Maintaining strong relationships with the Chair and Chief Executive acting as a sounding board when required
- Monitoring Healthwatch Milton Keynes' financial governance ensuring financial practice is legal, constitutional and within accepted accounting practice

- Monitoring the financial health and sustainability of Healthwatch Milton Keynes and advising on the strategic direction of funding and fundraising opportunities
- Overseeing the maintenance of proper financial records and procedures, as well as the production of necessary financial reports and returns
- Ensuring that the charity applies its resources exclusively in pursuance of its objectives
- Present Healthwatch Milton Keynes' Accounts to members at the Annual General Meeting

Our new Treasurer will be an individual who can guide and enhance the strategic development of Healthwatch Milton Keynes. You will be able to demonstrate the following:

- Experience of strategic and operational financial management or leadership
- Previous experience of working at Board level is desirable
- Good understanding of charitable governance structures
- Commitment towards the main aims and purposes of Healthwatch Milton Keynes
- Inclusive and collegiate approach to Trusteeship and Committee Chairing
- Experience of leadership in a charitable or public sector context is desirable

Healthwatch Milton Keynes is committed to equal opportunities and encourages applications from anyone who can meet the criteria, regardless of gender, race, age, disability, sexuality or religion.